



**INSTITUTE OF POSTGRADUATE STUDIES**  
UNIVERSITI SAINS MALAYSIA

**VERIFICATION FORM FOR FINAL THESIS SUBMISSION**

**Section 1 (To be completed by Student)**

Name : \_\_\_\_\_  
 IC/ Passport No. : \_\_\_\_\_  
 Matric No : \_\_\_\_\_  
 Degree Program : \_\_\_\_\_  
*eg: Doctor of Philosophy ; Master of Science (Botany)*  
 School : \_\_\_\_\_

.....  
 (Student's Signature)

.....  
 (Date)

**Steps for Final Thesis Submission:-**

1. Complete this form.
2. Get verification from IPS that your thesis meets the USM guidelines.
3. Submit one (1) copy of final thesis and (1) CD to the School/ Centre / Institute. Get the endorsement School/ Centre / Institute
4. Submit one (1) copy of final thesis and (1) CD to IPS together with the completed '**Final Thesis Submission**' form.

**Section 2: Verification of Thesis Format from IPS**

I hereby confirm that the thesis submitted by this student has met the conditions stipulated by the USM:

Staff Name : \_\_\_\_\_ Correction to be made: \_\_\_\_\_  
 Signature & Stamp : \_\_\_\_\_  
 Date : \_\_\_\_\_

**Untuk kegunaan Pusat Tanggungjawab sahaja**  
**For School / Centre / Institute use only**

**PENGESAHAN PENERIMAAN SATU (1) NASKAH TESIS MUTAKHIR DAN SATU (1) SALINAN CD OLEH PTJ**

( ) Saya dengan ini telah menyemak kandungan tesis di dalam CD dan mengesahkan tesis mutakhir pelajar	
Tandatangan staf bertugas :	
Nama staf bertugas :	
Tarikh :	

**Untuk kegunaan IPS sahaja**  
**For IPS use only**

**PENGESAHAN PENERIMAAN SATU (1) NASKAH TESIS MUTAKHIR DAN SATU (1) SALINAN CD OLEH IPS**

( ) Saya dengan ini telah menyemak kandungan tesis di dalam CD dan mengesahkan tesis mutakhir pelajar	
Tandatangan staf bertugas :	
Nama staf bertugas :	
Tarikh :	



**FINAL THESIS SUBMISSION FORM**

**Section 1 (To be completed by Student)**

(Please tick (√) where applicable)

Dean  
Institute of Postgraduate Studies  
Universiti Sains Malaysia  
11800 Penang

Submission of Final Copies of Thesis

I .....(name) hereby submit :  
the final copies of my thesis for the degree of  Master /  Doctor of Philosophy

The title of the thesis is:

Title :

.....

.....

.....

.....

Translation :

.....

.....

.....

.....

**Please insert the Field of Research for the Academic Transcript Records**

Field of Research (English): \_\_\_\_\_

Field of Research (Malay) : \_\_\_\_\_

I hereby declare that:-

i) My thesis has been reviewed by my Main Supervisor and Dean\* / Director\*, School / Centre / Institute / Dean of IPS.

ii) I had submitted the CD of my softcopy of the thesis (the contents are similar with the hardcopy of the thesis) in a single PDF file.

iii) I had submitted the Degree Scroll Information Form.

.....  
(Student's Signature)

.....  
(Date)

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**ENDORSEMENT BY SCHOOL / CENTRE / INSTITUTE**

**Section 2 (To be completed by School / Centre / Institute)**

**i) Publication Requirement for Graduation Status:**

**These requirements applies for registered students starting from Semester 1, Academic Session, 2017/2018 and onwards.**

**Enclosed the first page of your publication(s) as proof of evidence.**

Title of Publication:

a. ....

**Please tick (/) which applicable**

Submitted

Accepted

Published

Journals Indexed:

ISI / SCOPUS / ERA

MyJurnal

MyCite

Penerbit USM

MAPIM

Thomson Reuters Web of Science (WoS) Master Book of List

b. ....

**Please tick (/) which applicable**

Submitted

Accepted

Published

Journals Indexed

ISI / SCOPUS / ERA

MyJurnal

MyCite

Penerbit USM

MAPIM

Thomson Reuters Web of Science (WoS) Master Book of List

Note : .....

**ii) LKM100 course registration (for International students only) / Minimum passing grade is C**

Completed : Yes / No    Grade : .....

Note : .....

**iii) Pre-requisite course(s) registration (if any) / As approved by the School Board and as stated in the offer letter**

Course(s) Code	Grade
(1).....	.....
(2).....	.....
(3).....	.....

Note : .....

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**ENDORSEMENT BY MAIN SUPERVISOR**

**Section 3 (To be completed by Main Supervisor)**

Supervisor's Name: .....
School / Centre / Institute: .....
have examined the thesis of Mr. /Mrs. /Ms.: .....

I hereby confirm that all corrections and amendments made to the thesis have been rectified by the candidate.

.....  
(Main Supervisor's Signature & Stamp)

.....  
(Date)

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**ENDORSEMENT BY DEAN / DIRECTOR OF SCHOOL / CENTRE / INSTITUTE**

**Section 4 (To be completed by Dean\* / Director\* of School / Centre / Institute)**

I, ..... Dean / Director of the  
School / Centre / Institute ..... hereby :-

(i) Endorse the recommendations made by the Main Supervisor as stipulated in Section 2 above.

(ii) Confirm that I am pleased that all corrections and amendments to the thesis have been rectified by the candidate as recommended by the Thesis Examination Panel.

.....  
(Dean's / Director's Signature & Stamp)

.....  
(Date)

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Regulation on Thesis Endorsement

\* If the Main Supervisor or Co-Supervisor is the Dean/Director of the School / Centre / Institute where the student is registered, the endorsement of Section 4 will be signed by the IPS's Dean.

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**STUDENT'S DECLARATION**

**Section 5 (To be completed by Student)**

**Student Thesis's Copyright and University's Intellectual Property**

*"The copyright to a thesis belongs to the student. However, as a condition of being awarded the degree, the student hereby grants to the University, a free, ongoing, non-exclusive right to use the relevant work and/or thesis for the University's teaching, research and promotional purposes as well as free and the non-exclusive right to retain, re-produce, display and distribute a limited number of copies of the thesis, together with the right to require its publication for further research and archival use."*

I declare that the contents presented in this thesis are my own which was done at Universiti Sains Malaysia unless stated otherwise. The thesis has not been previously submitted for any other degree.

I also declare that my thesis has been reviewed by the Main Supervisor and Dean\* / Director\*, School / Centre / Institute / Dean of IPS and the comments are as stated in Section 2 and 4 (page 2).

Name of Student : .....

Signature of Student : .....

IC. No. / Passport No. : .....

Date : .....

